



University
of Victoria

Facilities Management

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MEMO

Date: December 21, 2015
To: Managers, Directors, Chairs and Deans
From: Gary Bridgens
Director of Maintenance and Operations, Facilities Management
(6553 | bridgens@uvic.ca)
Re: **UVic Holiday Closure | Energy Conservation**

PLEASE POST

UVic is once again planning for a 'green' holiday season break, and we are asking for your assistance in helping the university reduce its carbon footprint during the holiday closure. As part of our goal to make UVic a leader in sustainability, we've identified a number of actions to save energy and conserve resources.

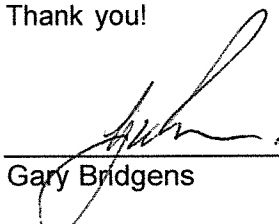
During the holiday closure, December 25 to January 3, temperatures in all major buildings will be reduced by a few degrees to 16°C. Exhaust fans, fume hoods and building lighting will be turned off where possible, and after consultation by Facilities Management with researchers. All staff are encouraged to ensure their **computers, printers, copiers and other equipment in their work areas are turned off as well. Temperatures in areas sensitive to temperature changes (i.e. animal care, etc.) will not be reduced during this period.**

We expect these simple strategies will reduce UVic's Greenhouse Gas emissions during this time period by approximately 100 tonnes, substantially lowering our carbon footprint and our energy costs.

If you are working over the holiday closure, please bring a sweater rather than plugging in a portable heater as they can be unsafe and negate the energy savings earned by turning down the heat.

We appreciate the efforts of the campus community to help us reduce energy waste on campus.

Thank you!



Gary Bridgens

GB/ec